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| Nancy Sabah660 S. Brampton WaySalt lake City, UT 84104asabah@mymail.slcc.edu |   |
| Employment History |
| Insurance verifier March 2009 - present Orbit Medical, Salt lake City, UT* Verified patients insurances and benefits
* Acquired accurate coverage for different services
* Updated patients demographic information
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| Power Wheelchair Sales RepJuly 2007- March 2009 Orbit Medical, Salt lake City, UT* Qualified patients in need of Power Wheelchair
* Acquired adequate paper works from Physicians
* Coordinated information between physicians, patients and insurances providers
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|  Student information Specialist AidMarch 2006- December 2006 Robert Morris College, Chicago, IL* Arranged students’ documents and folders
* Processed students’ Transcripts
* Operated phones systems for staff’s members during breaks
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| Education |
| 2008 - Present University of Utah, Salt Lake City Utah* Bachelor of Sciences in Psychology December, 2012
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| Other Experience |
| Obtained Organizational, Interpersonal and communication skills, Fluent in French |
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